



# National Power Corporation

## REQUEST FOR QUOTATION (SHOPPING – 52 .1 b)

July 05, 2023

\_\_\_\_\_  
\_\_\_\_\_  
Sir/Madam:

Please provide us with your best quotation for the items as specified in the Terms of Reference (TOR) for PR No. HO-CWA23-001 / REF NO. SHB230119-KL0003 (SH3) and submit the same at the Bids and Contracts Services Division (BCSD), Ground Floor Diliman Quezon City **on or before 9:30 am of 17 July, 2023.**

The following documents must be submitted together with your quotation:

For Platinum Members:

1. Valid and Updated Certificate of PhilGEPS Registration (This should include the attached "Annex A"). Mayor's Permit must be updated and current. Expired Mayor's Permit will disqualify the bid. The Mayor's Permit must be uploaded as "Annex A".

For Red or Blue Members:

1. Valid Mayor's Permit
2. PhilGEPS Registration Number ;

In case no bid or insufficient number or bids is received on **17 July 2023**, the deadline for submission may be extended, as follows:

First (1<sup>st</sup>) Extension : \_\_\_\_\_  
Second (2<sup>nd</sup>) Extension : \_\_\_\_\_  
Third (3<sup>rd</sup>) Extension : \_\_\_\_\_

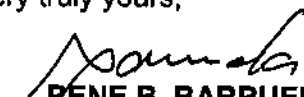
**The RFQ/Bid Proposal shall be submitted by the bidder to NPC on the manner of submission based on the ABC as follows:**

### Approved Budget for the Contract (ABC)

- Up to Php100, 000.00 - via fax/e- mail/ bid proposal to procurement officer
- Above Php100,000.00 up to Php1,000,000.00 - via Sealed Offer (use drop box @ procurement office)

For further inquiries, please contact the BAC Secretariat, **Ms. Kristine C. Lacatan** at telephone no/s. **8-924-5397** with e-mail address at **kclacatan@napocor.gov.ph** .

Very truly yours,

  
**RENE B. BARRUELA**  
Chairman, Bids and Awards Committee





Republic of the Philippines  
NATIONAL POWER CORPORATION

TERMS OF REFERENCE  
ALTERNATIVE MODE OF PROCUREMENT  
(SHOPPING – 52.1 b)

1. Scope of Works: PR NO. HO-CWA23-001 / REF NO. SHB230119-KL00003 (SHB3)

For the Supply and Delivery of:

| Item No.     | DESCRIPTION  | QTY. | U/M  | ABC (PhP) |
|--------------|--|------|------|-----------|
| 1            | Fire Extinguisher Dry Chemical, for ABC Class, of Fire, Squeeze Type, Non-Electrical Conductor, Non-Toxic, Non-Corrosive | 3    | Unit | 15,000.00 |
| 2            | Ladder Multipurpose, Aluminum Ladder, Folding, Step Ladder, Scaffold Extendable, HD                                      | 1    | Unit | 7,000.00  |
| 3            | UPS Uninterruptible Power Supply w/ Built in AVR Wide Input Voltage Range Compatible with Generators                     | 3    | Unit | 15,000.00 |
| TOTAL AMOUNT |  |      |      | 37,000.00 |

Note/s:

- Item to be supplied by the winning bidder should be brand new.
- Warranty should be at least three (3) months.
- The mode of award is per item basis.
- Please refer to the attached sheets for the complete technical specifications.
- Bidders are required and reminded to strictly state/include in their own Bid Proposal the requirements in the Terms and Conditions stated under the NPC Terms of Reference (TOR), to wit:
  - Payment Terms
  - Delivery Period
  - Price Validity
  - Delivery Point
  - Warranty

APPROVED BUDGET FOR THE CONTRACT: PHP 37,000.00

2. Delivery Period

Delivery Period shall not be later than 15 Calendar Days upon receipt of the Purchase Order / Notice to Proceed.

3. Delivery Point

Items shall be delivered at NPC-OBC WAREHOUSE, HEAD OFFICE, DILIMAN, QUEZON CITY

4. Bid Submission

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

5. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

**6. Bid Prices**

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

**7. Bid Price Validity**

Price Validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

**8. Eligibility Criteria**

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Bid (LCQ).

**9. Detailed Evaluation and Comparison of Bids**

The LCQ shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

**10. Post-qualification**

Submitted documents of the LCQ shall be subjected to post qualification evaluation.

The bid that PASSED the Post-Qualification shall be declared as the Single /Lowest Calculated Responsive Quotation (S/LCRQ).

**11. Total Contract Price**

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

**12. Notice to Supplier**

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law

**13. PO Effectivity**

- a. The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

**14. Terms of Payment**

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

**15. Warranty**

Warranty is dependent upon the nature/type of the item which is included in the offer (i.e. Manufacturer's Warranty), unless specifically required in the scope of works.

**16. Liquidated Damages**

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

**17. Liability of the Supplier**

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

**18. Disclosure of Relations**

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure or relations.

**19. Administrative Sanctions**

Bidder shall likewise be imposed the rules as stated in section 69 (Imposition of administrative penalties) should there be infractions committed.

**20. Reservation Clause**

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

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**SUPPLIER'S BID QUOTATION  
(SHOPPING 52.1 b)**

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s.  
HO-CWA23-001 with specific descriptions, to wit:

| ITEM NO.        | DESCRIPTION OF ITEM / S TO BE SUPPLIED<br>(INCLUDE BRAND NAME) | QTY | UNIT PRICE<br>(PhP) | TOTAL PRICE (PhP) |
|-----------------|--|-----|---------------------|-------------------|
| 1               |  |     |                     |                   |
| 2               |  |     |                     |                   |
| 3               |  |     |                     |                   |
| TOTAL BID PRICE |  |     |                     |                   |

- Payment Terms **30 Calendar Days**
- Delivery Period **15 Calendar Days**
- Price Validity **120 Calendar Days**
- Delivery Point **NPC-OBC WAREHOUSE, HEAD OFFICE, DILIMAN, QUEZON CITY**
- Warranty **3 Months**

\_\_\_\_\_  
Name and Signature of Authorized Representative

Date \_\_\_\_\_

Company Name \_\_\_\_\_

Contact Details \_\_\_\_\_

E-mail address \_\_\_\_\_

*Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.*

### TECHNICAL SPECIFICATION

**ABC** : PHP 33,035.71  
**Mode of Award** : PER ITEM *gr*  
**Description** : Fire Extinguisher & Two (2) Others  
**PR No.** : HO-CWA23-001  
**Delivery Site** : NPC-HO, OBC Warehouse, Diliman, Quezon City

**Note:** The specification is set to the minimum value/functionality to meet the requirements of the End-user.

| ITEM                 | DESCRIPTION   | QTY/U.M. | SUPPLIER'S DATA |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |
|----------------------|---|----------|-----------------|-------|--|----------|--|-------------|-----|------------------|---|----------|--------------------------|-------|-----|-----------|--------------------------------------|----------------------|--|----------------|----------------|------------------|----------------|------------------|----------------|-----------|----------------|-------------|----------------|-----------|--|
| 1.                   | <p><b>FIRE EXTINGUISHER, PORTABLE</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Brand</td> <td></td> </tr> <tr> <td>Model</td> <td></td> </tr> <tr> <td>Features</td> <td></td> </tr> <tr> <td>Type of Use</td> <td>ABC</td> </tr> <tr> <td>Type of Chemical</td> <td>Non-toxic, and non-corrosive chemicals - refillable</td> </tr> <tr> <td>Capacity</td> <td>At least 10 lbs (5 kgs.)</td> </tr> <tr> <td>Color</td> <td>Red</td> </tr> <tr> <td>Standards</td> <td>BFP type approved, DTI-ISO certified</td> </tr> <tr> <td>Included Accessories</td> <td></td> </tr> <tr> <td>Pressure Gauge</td> <td>To be provided</td> </tr> <tr> <td>Mounting Bracket</td> <td>To be provided</td> </tr> <tr> <td>Wall Hanger Clip</td> <td>To be provided</td> </tr> <tr> <td>Nameplate</td> <td>To be provided</td> </tr> <tr> <td>User Manual</td> <td>To be provided</td> </tr> </table> | Brand    |                 | Model |  | Features |  | Type of Use | ABC | Type of Chemical | Non-toxic, and non-corrosive chemicals - refillable | Capacity | At least 10 lbs (5 kgs.) | Color | Red | Standards | BFP type approved, DTI-ISO certified | Included Accessories |  | Pressure Gauge | To be provided | Mounting Bracket | To be provided | Wall Hanger Clip | To be provided | Nameplate | To be provided | User Manual | To be provided | 3.0 UNITS | <p>COMPLY/ NOT COMPLY</p> <p>Refer to the attached brochure/technical datasheet:</p> |
| Brand                |   |          |                 |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |
| Model                |   |          |                 |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |
| Features             |   |          |                 |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |
| Type of Use          | ABC   |          |                 |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |
| Type of Chemical     | Non-toxic, and non-corrosive chemicals - refillable   |          |                 |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |
| Capacity             | At least 10 lbs (5 kgs.)  |          |                 |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |
| Color                | Red   |          |                 |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |
| Standards            | BFP type approved, DTI-ISO certified  |          |                 |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |
| Included Accessories |   |          |                 |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |
| Pressure Gauge       | To be provided  |          |                 |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |
| Mounting Bracket     | To be provided  |          |                 |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |
| Wall Hanger Clip     | To be provided  |          |                 |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |
| Nameplate            | To be provided  |          |                 |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |
| User Manual          | To be provided  |          |                 |       |  |          |  |             |     |                  |   |          |                          |       |     |           |                                      |                      |  |                |                |                  |                |                  |                |           |                |             |                |           |  |

|  |   |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
|--|---|-----------|--------------------|-------|--|----------|--|----------|--------------------------------|------------------|------------------|-------------------|---|-----------------------|---|------------------|------------|-----------------------|--------------------|--|---|
| 2.   | LADDER, MULTI-PURPOSE   | 1.0 UNIT  | COMPLY/ NOT COMPLY |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| <table border="1"> <tr> <td data-bbox="264 367 528 460">Brand</td> <td data-bbox="528 367 938 460"></td> </tr> <tr> <td data-bbox="264 460 528 553">Model</td> <td data-bbox="528 460 938 553"></td> </tr> <tr> <td colspan="2" data-bbox="264 553 938 581">Features</td> </tr> <tr> <td data-bbox="264 581 528 610">Type</td> <td data-bbox="528 581 938 610">Multi-purpose ladder, Aluminum</td> </tr> <tr> <td data-bbox="264 610 528 639">Size</td> <td data-bbox="528 610 938 639">At least 14 feet</td> </tr> <tr> <td data-bbox="264 639 528 1101">Configurations</td> <td data-bbox="528 639 938 1101">                     Twelve (12) ladder setup configurations:<br/>                     1. A Type<br/>                     2. Partial Length Straight<br/>                     3. Wall<br/>                     4. Short Span Scaffold-1<br/>                     5. Short Span Scaffold-2<br/>                     6. Medium Span scaffold<br/>                     7. Wide Span Scaffold<br/>                     8. Worktable<br/>                     9. Stairway<br/>                     10. Straight<br/>                     11. Stand Off<br/>                     12. Over Hang                 </td> </tr> </table> |   | Brand     |                    | Model |  | Features |  | Type     | Multi-purpose ladder, Aluminum | Size             | At least 14 feet | Configurations    | Twelve (12) ladder setup configurations:<br>1. A Type<br>2. Partial Length Straight<br>3. Wall<br>4. Short Span Scaffold-1<br>5. Short Span Scaffold-2<br>6. Medium Span scaffold<br>7. Wide Span Scaffold<br>8. Worktable<br>9. Stairway<br>10. Straight<br>11. Stand Off<br>12. Over Hang |                       | COMPLY/ NOT COMPLY<br><br>Refer to the attached brochure/technical datasheet: |                  |            |                       |                    |  |   |
| Brand  |   |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| Model  |   |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| Features   |   |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| Type   | Multi-purpose ladder, Aluminum  |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| Size   | At least 14 feet  |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| Configurations   | Twelve (12) ladder setup configurations:<br>1. A Type<br>2. Partial Length Straight<br>3. Wall<br>4. Short Span Scaffold-1<br>5. Short Span Scaffold-2<br>6. Medium Span scaffold<br>7. Wide Span Scaffold<br>8. Worktable<br>9. Stairway<br>10. Straight<br>11. Stand Off<br>12. Over Hang |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| 3.   | UNINTERRUPTIBLE POWER SYSTEM (UPS)  | 3.0 UNITS | COMPLY/ NOT COMPLY |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| <table border="1"> <tr> <td data-bbox="248 1190 512 1282">Brand</td> <td data-bbox="512 1190 895 1282"></td> </tr> <tr> <td data-bbox="248 1282 512 1375">Model</td> <td data-bbox="512 1282 895 1375"></td> </tr> <tr> <td colspan="2" data-bbox="248 1375 895 1404">Features</td> </tr> <tr> <td data-bbox="248 1404 512 1433">Capacity</td> <td data-bbox="512 1404 895 1433">At least 650 VA (325 watts)</td> </tr> <tr> <td data-bbox="248 1433 512 1462">Output Frequency</td> <td data-bbox="512 1433 895 1462">60 Hz</td> </tr> <tr> <td data-bbox="248 1462 512 1490">Output Connection</td> <td data-bbox="512 1462 895 1490">2 x universal receptacle</td> </tr> <tr> <td data-bbox="248 1490 512 1519">Nominal Input Voltage</td> <td data-bbox="512 1490 895 1519">230 VAC</td> </tr> <tr> <td data-bbox="248 1519 512 1548">Input Connection</td> <td data-bbox="512 1519 895 1548">NEMA 5-15P</td> </tr> <tr> <td data-bbox="248 1548 512 1672">Maximum Input Current</td> <td data-bbox="512 1548 895 1672">At least 5 amperes</td> </tr> </table>   |   | Brand     |                    | Model |  | Features |  | Capacity | At least 650 VA (325 watts)    | Output Frequency | 60 Hz            | Output Connection | 2 x universal receptacle  | Nominal Input Voltage | 230 VAC   | Input Connection | NEMA 5-15P | Maximum Input Current | At least 5 amperes |  | COMPLY/ NOT COMPLY<br><br>Refer to the attached brochure/technical datasheet: |
| Brand  |   |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| Model  |   |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| Features   |   |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| Capacity   | At least 650 VA (325 watts)   |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| Output Frequency   | 60 Hz   |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| Output Connection  | 2 x universal receptacle  |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| Nominal Input Voltage  | 230 VAC   |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| Input Connection   | NEMA 5-15P  |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |
| Maximum Input Current  | At least 5 amperes  |           |                    |       |  |          |  |          |                                |                  |                  |                   |   |                       |   |                  |            |                       |                    |  |   |